

How to Make Monthly Online Payments for Private Music Instruction

STEP 1

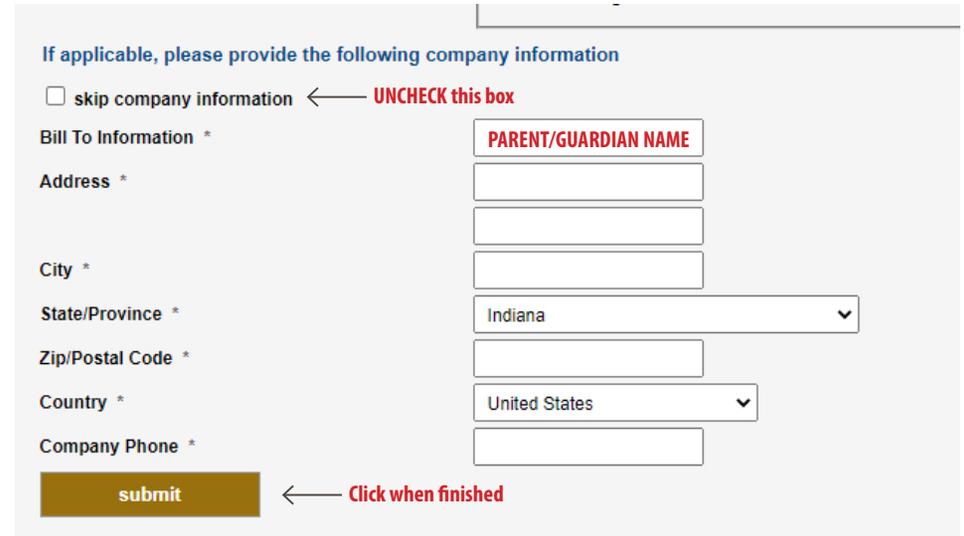
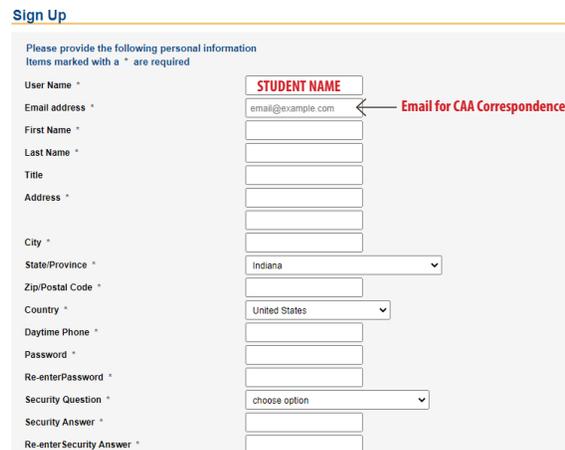
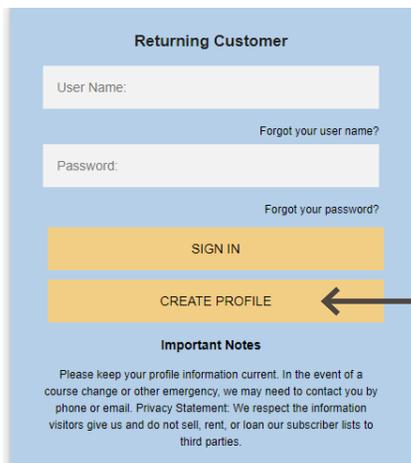
Creating a username and password

- Go to enrole.com/pfw
- Click on the gold "Sign In" box at the top of the page
- Create a profile if this is your first time registering
- Username should be the name of the student, **not the parent**
 - *The email address provided should be where all CAA correspondence should go*
 - **Do NOT skip company information**

STEP 2

Filling in Company Information

- **DO NOT SKIP THIS SECTION**
- UNCHECK the box that says "skip company information"
 - The "company" is the Parent/Guardian on the account
 - If you are registering for yourself, please fill in your information again



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STEP 3

Adding another student

- You may add another student by clicking the new attendee button
- Repeat Sign Up process in steps 1 and 2
- If you have no other student(s) to add, click "Continue Shopping"

Attendee List

John Doe [Red X]

Shopping Cart

You have no items in your shopping cart

[Continue Shopping](#) [Add Attendee](#) ← To add another student, click here

↑ If no other student to add, click here

Add Attendee

Please provide the following personal information
Items marked with a * are required

Email address *

First Name *

Last Name *

Title

Address *

City *

State/Province *

Zip/Postal Code *

Country *

Daytime Phone *

STEP 4

Selecting Instructor and Amount of Classes

- Use the search bar to search the name of your instructor
- Click on the instructor's name once you found the listing
- At the bottom of the page, select the dates of the session
- Check the box to begin selecting lesson length, then choose length and number of lessons
- When finished, click Add to Cart

Home

Search Catalog 🔍

Search Results **Click instructor's name**

Page 1 of 1 (1 items)

Youth Programs > Private Music Instruction: Voice (Jimmy Mitchell)
Fall term runs August 3 - December 31, 2020. Contact private music instructors with the options. Please register before your first lesson of the term. Schedule your instruction da

Pricing for private instruction with Jimmy Ia as follows:

30-minute lessons	\$25 per lesson
45-minute lessons	\$37.50 per lesson
60-minute lessons	\$50 per lesson

If you are a **new student**, please contact the instructor to coordinate scheduling before registering.
Jimmy Mitchell: jmitchellr@gmail.com

If you are a returning student, please sign up for additional lessons below.

Email Emily Grillo at egrillo@pfw.edu for general information or for registration assistance.

Click available dates

Available Sessions - Click on date(s) below.

August 3, 2020 to December 31, 2021, Rhinehart Music Center Rm TBD

Price: Select Registration Options Below : \$0.00

Check this box

Lesson Length (12:01am-12:02am)

Select length of lesson **Enter number of lessons**

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STEP 5

Checkout

- Once you have added lessons to cart, click on Checkout
- Let us know how you heard about us
- Click "Next"

STEP 6

Payment Portal

- Review your selections
- Click Submit Order
 - You will be prompted to enter your payment information and will receive an email confirming the registration.
 - DO NOT click "Submit Order" more than once
- In the future, you should be able to login, search the instructor, and check out quickly

Attendee List

John Doe (hell@h.its.beth@hotmail.com) ✖

Shopping Cart

	Unit Cost	Discount	Total Price
▶ Private Music Instruction: Voice (Jimmy Mitchell)			
08/03/20 - 12/31/21, Rhinehart Music Center Rm TBD	\$0.00	\$0.00	\$0.00 ✖
John Doe ✕ Lesson Length :	\$25.00	\$0.00	\$25.00 ✖
John Doe ✕			
Grand Total:			\$25.00

[Click Here to Apply Promo Code](#)

[Continue Shopping](#) [Add Attendee](#) [Checkout](#) ← REVIEW YOUR ORDER AND CLICK CHECKOUT

Summary Review

On the next screen, you will be prompted to enter your payment information for the amount of the order and you will receive an email confirming the registration. Please do NOT click "Submit Order" more than once.

Session	Attendees	Unit Price	Discount	Total Price
Private Music Instruction: Voice (Jimmy Mitchell) 08/03/20 - 12/31/21 Rhinehart Music Center Rm TBD	John Doe (96C9AFF8)	\$0.00	\$0.00	\$0.00
Lesson Length (1 per attendee)		1	\$25.00	\$0.00
Total Charge:			\$25.00	

[Cancel](#) [Submit Order](#)

Billing Information

How did you hear about us?

[< Back](#) [Next >](#)